



**All Cannings CE Primary School
Breakfast and After School Club**

Registration Form

Child's Full Name	
Address	
Date of Birth	
Gender	
Class Teacher	
Parent/Guardian's Name	
Home Address	
Tel. Daytime	
Tel. Evening	
Mobile	
Other Emergency Number	
Details of persons authorised to collect you child (including contact numbers) <i>Authorised persons must be over 16 years of age</i>	
Signed	
Dated	



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Medical Details Form

Child/ren's Names	
Name of Child's Doctor	
Doctor's Address and Tel. No.	
Does your child have any known medical conditions – if so, please give details	
Does your child have any non-dietary allergies – if so, please give details	
Does your child have any dietary allergies or dislikes – if so, please give details	

First Aid Consent

I give my permission for first aid to be carried out on my child by a trained first-aider.

Signed

Dated

Declaration

I have read the terms and conditions and agree to follow its policies and procedures.

I consent to any emergency medical treatment necessary during the running of the club. I authorise the staff to sign any written form of consent required by the hospital authorities if the delay in getting my signature is considered by the doctor to endanger my child's health and safety.

Parent/Guardian Signature Dated

Print Name



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Terms and Conditions

1. Sessions must be booked in advance on Parentmail

To book Afterschool Club/ Breakfast Club

- Log in to Parentmail and select the Accounts Section. In this section you should find Afterschool Club, Breakfast Club and School Meals listed.
- Click on the tab that says 'Afterschool Club', or 'Breakfast Club'. Days available to book will be shown in white.
- Select a day
- Choose the length of time you require afterschool club
Early 3.30-4.30pm,
Late 4.30pm-6.00pm (*for when extra-curricular clubs can operate*)
Full 3.30pm-6.00pm).

The charges are as follows (September 2023):

<i>Breakfast Club</i>	<i>7.45am – 8.45am</i>	<i>£5.00 per child</i>
<i>After School Club (Early Session)</i>	<i>3.30pm – 4.30pm</i>	<i>£5.00 per child</i>
<i>After School Club (Late Session)</i>	<i>4.30pm – 6.00pm</i>	<i>£7.00 per child</i>
<i>After School Club (Full Session)</i>	<i>3.30pm – 6.00pm</i>	<i>£8.50 per child</i>

Once you have made your selection you can choose to either pay now, or pay later, and you can make any adjustments up to 24 hours before the session is due to take place simply by clicking on the day you need to change.

Once you have made your choices for the week you can choose to repeat the choices for subsequent weeks where you need to make a regular booking.

2. Places are limited; please do not assume there will be one available and for safety reasons it is important that we know which children are expected to attend.
3. A completed registration and medical form must be submitted on booking the initial Breakfast, or After School, Club sessions for our records.
4. The school must be notified in writing of any changes to the registration form, as soon as they occur (in particular, emergency contact numbers).



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5. Children should not bring any toys, games or valuable items to the clubs.
6. School policies will be applied to the clubs, e.g. Behaviour and Discipline.
7. Although a variety of activities will be on offer, including the opportunity for children to do their homework, we will not make a child participate in any activity that they do not wish to do. We can encourage them to take part – however, we will not make any activity compulsory. The emphasis will be on choice and enjoyment.
8. All children must be collected from After School Club promptly at 6.00pm (*Failure to do this could incur a penalty charge of £5.00*).
9. Children will only be released to known parents, carers or nominated adults.
10. The school reserves the right to exclude any children from the club whose behaviour is disruptive and prevents them from providing a safe, stimulating and happy environment for other children. This option will only be used in extreme circumstances and as a last resort after extensive consultation with parents/guardians and the children concerned.